

New Request  
 Change Request

## AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH CREDITS)

I (we) hereby authorized Devonshire Memorial United Brethren in Christ Church, to initiate debit entries to my (our) Checking Account/Savings Account (select one) indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and the debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

### BANK INFORMATION:

Depository (Bank) Name: \_\_\_\_\_ Branch: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Account Type:  Checking  Savings

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

This authorization is to remain in full force and effect until Devonshire Memorial United Brethren in Christ Church has received written notification from me (or either of us) of its termination in such manner as to afford Devonshire Memorial United Brethren in Christ Church and DEPOSITORY a reasonable opportunity to act on it

### DONATION INFORMATION:

Total amount to be transferred for each donation: \_\_\_\_\_

- Monthly – Day of Month for withdrawal - \_\_\_\_\_
- Twice/Month -  (1<sup>st</sup> and 15<sup>th</sup>),  (5<sup>th</sup> & 20<sup>th</sup>), or  (10<sup>th</sup> & 25<sup>th</sup>)
- Every other Week
- Weekly – (Each Monday)

Amount each donation to be designated towards:

Tithes/Offerings: \_\_\_\_\_ Building Fund: \_\_\_\_\_ Missions: \_\_\_\_\_ Youth: \_\_\_\_\_

Date to begin Direct Deposit: \_\_\_/\_\_\_/\_\_\_\_\_

### YOUR CONTACT INFORMATION:

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_\_\_

\*\*Please attach a voided check/deposit slip to this form from the account to be used

## **Direct Deposit at Devonshire**

Direct deposit has become common in today's society. It is used to pay bills, make loan payments, deposit payroll and much more. Now you will have the opportunity to make donations to Devonshire using the same method. This is not required, but is being offered as an option for those who want to use this method of giving. These donations will now be automatically transferred from your checking or savings account into the church bank account. No checks to write, just sign up once and we take care of the rest.

### **What do I do with the Offering Plate?**

There is never a need to feel like you must always put something into an offering plate. However, if you feel more comfortable in putting something into the plate, you may use an envelope and write electronic transfer or ACH on the envelope to reflect your giving method.

### **How Does it Work?**

Your completed authorization form sets up an agreement for Devonshire to transfer funds from your account into the church bank account. On the agreed schedule, Devonshire will make the transfer request and the funds will be electronically moved. There is no more action required on your part.

### **What are the Advantages?**

*Convenience:* Contributions happen automatically. After completing the authorization form, you do nothing. No checks to write, no need to find cash for a donation and no need remember an envelope.

*Timely:* Your donation is transferred to the church on a regular basis. This helps with a more regular flow of funds for the church and for a more regular way to plan for you giving.

*Secure:* Electronic fund transfers are among the most reliable and secure methods of payment. There are no checks or cash to be lost or stolen. Every time you write a check, detailed information about your account are included on the check. This information is now restricted to the individual(s) coordinating the electronic transfers at the church.

### **What if I Want to Change the Donation Amount?**

Changes to your authorization (for the amount, distribution of funds or frequency of giving) can happen at any time. Just simply complete a new form. If you wish to stop the electronic transfers, again just fill out a form, mark the donation amount as \$0, and sign the form. If you want make any changes on a one time basis you may either make an additional donation by cash or check or complete a new form and let us know this is for one time only and whether to return to the old agreement after this one time change.

### **More Questions?**

Contact a member of the Finance Commission or the church office and we will find the answer for you.